



THORNBIRDS SELF-CATERING WEDDING PACKAGE - FISH EAGLE HALL - 2014

Dear Future Bride and Groom

Thank you for considering Thornbirds as a venue for your special day.

We at Thornbirds are here to provide everything you need to ensure that you enjoy a very special, perfect day. Our packages are designed to assist you with your planning so that you can enjoy a stress-free day.

Kindly note that self-catering options are allowed on the following days during the following months;

- Saturday to Sunday: January, May, June, July and August
- Sunday to Friday: February, March, April, September, October, November, December

"Passionate about Professional Hospitality & Service Excellence"

Your venue hire includes partial usage of the venue (the area as specified below). Thornbirds reserves the right to host other functions / conferences on the same day as your wedding but in separate function rooms which do not interfere with your special event.

Thornbirds offers two different self-catering option; Option 1 and Option 2. Please read through the different packages carefully in order to determine which package suits your needs best.

Kindly note that all rules for self-catering packages must be adhered to at all times in order to uphold the standards of the venue. Other rates such as corkage may apply.

Self-Catering Option 1:

You are required to pay a venue hire, the retainer fee, a surcharge per person for food & to make use of Thornbirds' waiters, barmen & supervisors when selecting Option 1.

Venue Hire 2014

Fish Eagle Hall

- For a standard 8 hour function period (Starting from guest arrival)
- Please note that additional costs apply for functions larger than 200 guests
- This function room accommodates a maximum of 200 guests and the adjoining patio an additional 50 guests
- Please note that should you have less than the minimum required number of guests, a surcharge of R80-00 per person short of the minimum number of guests will apply
- Final numbers of guests are to include DJ's, photographers etc.

Summer Rates:

| | Jan, Feb | Mar, Apr, Sept | Oct, Nov, Dec (Peak Season) | Number of guests Min (adults) - Max |
|------------------------------|--------------|----------------|--------------------------------|--|
| Saturdays | R13980-00 | R15480-00 | R17900-00 | (110 – 250) |
| Fridays & Sundays | R11570-00 | R13070-00 | R15490-00 | (80 – 250) |
| Monday to Thursday | R8440-00 | R9440-00 | R10650-00 | (70 – 250) |
| Public Holidays (weekday) | Add R1300-00 | Add R1300-00 | Add R1600-00 | (100 – 250) |

Winter Rates:

| | May, June, July, Aug | Number of guests Min (adults) - Max |
|---------------------------|----------------------|--|
| Saturdays | R12100-00 | (80 – 250) |
| Fridays & Sundays | R9680-00 | (70 – 250) |
| Monday to Thursday | R7260-00 | (60 – 250) |
| Public Holidays (weekday) | Add R1100-00 | (70 – 250) |

Option 1 Venue Hire includes:

- Use of the stipulated function hall, the chapel, adjoining patio and immediate garden area and lapa area for welcoming beverages
- Standard assistance in coordinating, planning & execution of function
- Use of standard glassware (drinking glasses only when utilising Thornbirds' bar)
- Use of standard table linen and napery (please enquire about the variety of colours available)
- Ice buckets, easel, podium, umbrellas & ashtrays
- Cake table & standard table numbers
- Use of the kitchen for heating and cooling facilities only (The kitchen will be supervised by a representative of Thornbirds at all times)
- Standard setup & cleaning of venue excluding cleaning of the kitchen and scullery area
- Security & parking facilities
- VAT

Option 1 Venue hire excludes;

- Menu surcharge per person
- All cutlery, crockery, cookware, serving utensils, chafing dishes, serving dishes, urns etc.
- Personal coordination service (available at an additional rate)
- Flowers / Decor (Draping, etc.)
- Bar account & welcoming beverages
- Waiters, barmen & a supervisor / banqueting manager
- Wedding cake, canapés, candy station
- DJ / Entertainers / Minister / Photographer / Videographer
- Restroom luxury items such as hand creams, flowers etc.
- Garden ceremony items such as chairs, a red carpet etc.
- Gratuity & other extras not mentioned

Menu Surcharge (Option 1 only)

- A menu surcharge per person applies when outside caterers are used;
- 0 to 100 guests: R70-00 surcharge per person.
- 100 to 250 guests: R65-00 surcharge per person.
- Final numbers are to include DJ's, photographers etc.

Waiters, Barmen & Supervisor / Banqueting Manager

- Waiters: R65-00 per waiter per hour for a minimum of 8 hours
- Buffet menu options require you to have 1 waiter for every 2 tables as well as 1 supervisor @ R70-00 per hour
- Plated menu options require you to have 1 waiter for every table as well as 1 supervisor @ R70-00 per hour
- Barmen: R70-00 per barman per hour for a minimum of 8 hours
- A minimum of 2 barmen are allocated for up to 50 guests
- A minimum of 3 barmen are allocated for 51 guests up to 150 guests
- 1 additional barman is allocated for every 50 guests after 150 guests
- Additional barmen may be allocated for special bar requirements
- Thornbirds allocates staff numbers according to guest amounts and staff numbers are not negotiable

Children

- All children must be supervised at ALL times
- Children are not allowed to freely explore the property & must remain within the immediate function area
- Children under the age of 3 years will not be charged the menu surcharge fee
- Children under the age of 10 years will be charged 50% of the menu surcharge
- Please note that Thornbirds does not have separate room facilities for children

Bar Services (Option 1)

- The bars at Thornbirds are fully licensed
- No alcohol will be served to and/or may be bought for any person under the legal drinking age of eighteen years
- We require clients to brief us regarding their bar requirements
- Our bar includes a range of imported & local brands
- Various billing options are available;
 - Cash Bar – Guests pay for their own drinks
 - Open Bar – Client to pay for all drinks consumed by guests
 - Limited Open Bar – Client to pay for all drinks as specified consumed by guests

- Open / limited open bar tabs are payable upfront, before the function
- Guests who wish to run a tab must provide the waiter with a credit card (Debit cards, car keys & driver's licences are not acceptable)
- Special requests such as specific brands of liquor / wines can be provided for if requested in advance. Should these items not be available on Thornbirds beverage or wine list, the client will be required to pay for these items in advance.
- Bar items are subject to availability and prices may change without prior notice.
- Absolutely no spirits, wines, soft drinks, food or any alcohol may be brought onto the premises for consumption at any time.
- Non-compliance to this will lead to items being confiscated. This may also lead to immediate dismissal / eviction from Thornbirds' premises.
- Last rounds are called 40 minutes before your function time is over. No drinks will be served after 10 minutes of announcing the last round (half an hour before departure time)
- Last rounds are limited to 1 beverage per person in order to avoid unauthorised overtime
- No alcohol will be served after 01:00am
- A drinks & wine list is available upon request
- Thornbirds reserves the right to close the bar at any time should there be any irregularities on the guest's behalf
- Guests are not permitted in the bar unless prior arrangement has been made with management

Champagne / Methode' Cap Classique /Sparkling Wine / Sparkling Grape Juice

- Various brands of Champagne are available from Thornbirds upon request - Please enquire
- JC Le Roux (Le Domaine, La Chanson, La Fleurette, Sauvignon Blanc) @ R130-00 per bottle
- Pongracz @ R185-00 per bottle
- Non-alcoholic sparkling grape juice @ R100-00 per bottle / Non-alcoholic sparkling wine @ R110-00 per bottle
- Items are subject to availability and prices are subject to change without prior notice

Welcoming Beverages (Option 1)

- Welcoming beverages are optional
- A selection of fresh fruit juices @ R70-00 per 2L jug (served by the glass)
- Non-alcoholic fruit punch with fruits @ R85-00 per 2L jug
- Alcoholic fruit punch with fruits @ R110-00 per 2L jug
- Sangria @ R150-00 per 2L jug
- Sherry @ R8-00 per sherry glass

Corkage rates (Option 1)

- Corkage rates are only available for 750ml bottles of Champagne, sparkling wine, sparkling grape juice, wines & spirits
- Absolutely no corkage will be allowed for soft drinks, beers or ciders
- Prepaid corkage items must be delivered the day prior to your event
- Corkage rates will not be refunded on items not consumed, but you are welcome to remove these items after your function
- Additional items brought in without the consent of Thornbirds will be charged for at normal bar rates per tot

| Category (750ml) | Item | Corkage rate per bottle |
|---------------------------|--|--------------------------------|
| Sparkling grape juice | Monis, Grapetiser etc. | R40-00 |
| Sparkling wines | JC Le Roux incl. JC Non-alcoholic etc. | R50-00 |
| Methode' Cap Classique | Pongracz, Krones etc. | R90-00 |
| Champagne | Moet & Chandon, Veuve Cliquot | R210-00 |
| Standard wines | Red, white, Rose' | R50-00 |
| Standard spirits | J&B, Bells, Smirnoff, Klipdrift, Richelieu, Captain Morgan, Spiced Gold etc. | R110-00 |
| Luxury spirits Category 1 | Jack Daniels, Jameson | R190-00 |
| Luxury spirits Category 2 | Johnnie Walker Black, Glenfiddich, Chivas, Lovoka, Patron etc. | R210-00 |
| Luxury spirits Category 3 | Johnnie Green, Blue etc. | Please enquire |

Standard Setup, Set Up & Cut Off Times

- Due to the demand for the venues, we can unfortunately not guarantee for any setup to commence the day prior to the reserved date. A time & date will be confirmed by your coordinator.
- Setup must be completed no later than 3 hours prior to your function as staff will not be available after that period to clean the venue facilities.

- All flower arrangements for your event must be brought to Thornbirds completed as Thornbirds does not provide flower arrangement facilities. Thornbirds will not allow flower arrangements to be done on the day of the event.
- The standard setup for your function will be executed by Thornbirds. Standard setup refers to;
 - Tablecloths, overlays, cutlery, crockery, glassware, any items belonging to Thornbirds in terms of rental items as well as any additional décor provided by Thornbirds. Thornbirds will also assist with the setup of certain of your own décor items including non-fragile completed centrepieces, grouped name tags, complete party favours, base plates, unwrapped candles with holders, tie-backs, table numbers as well as completed napkin holders / ties. This is subject to such items being delivered at the time and date as requested by Thornbirds.
 - The client / the client's commissioned décor service provider / personal coordinator / other specified coordinators are responsible for the setup of other items such as cakes, the hanging of items from trees etc, draping, as well as items not specified by Thornbirds. This includes delegation of your order of events.
- The venue will be ready with tables, tablecloths and glassware upon setup arrival time.
- Decor & props must be removed from the venue at the end of your function. Items not removed will be stored by Thornbirds at the client's expense. Storage rates are charged at R330-00 per day. Thornbirds takes no responsibility for any loss / damage to your stored property. Property not collected within 2 weeks will be sold to recover storage costs.
- Anyone making alternative arrangements must ensure that these are approved by & in writing from Thornbirds.

Self-Catering Option 2:

You are only required to pay the venue hire, retainer fee and supervisor rates as per the rates below. Use of Thornbirds' waiters and barmen are not necessary when selecting Option 2. Other rates such as corkage may apply.

Venue Hire 2014

Fish Eagle Hall

- For a standard 8 hour function period (Starting from guest arrival)
- Please note that additional costs apply for functions larger than 200 guests
- This function room accommodates a maximum of 200 guests and the adjoining patio an additional 50 guests
- Please note that should you have less than the minimum required number of guests, a surcharge of R80-00 per person short of the minimum number of guests will apply
- Final numbers of guests are to include DJ's, photographers etc.

Summer Rates:

| | Jan, Feb | Mar, Apr, Sept | Oct, Nov, Dec (Peak Season) | Number of guests Min (adults) - Max |
|------------------------------|--------------|----------------|--------------------------------|--|
| Saturdays | R17565-00 | R18865-00 | R21175-00 | (110 – 250) |
| Fridays & Sundays | R15145-00 | R16445-00 | R18865-00 | (80 – 250) |
| Monday to Thursday | R12120-00 | R13420-00 | R14630-00 | (70 – 250) |
| Public Holidays (weekday) | Add R1300-00 | Add R1300-00 | Add R1600-00 | (100 – 250) |

Winter Rates:

| | May, June, July, Aug | Number of guests Min (adults) - Max |
|---------------------------|----------------------|--|
| Saturdays | R14630-00 | (80 – 250) |
| Fridays & Sundays | R12320-00 | (70 – 250) |
| Monday to Thursday | R9790-00 | (60 – 250) |
| Public Holidays (weekday) | Add R1100-00 | (70 – 250) |

Option 2 Venue Hire includes:

- Use of the stipulated function hall, the chapel (time to be confirmed), adjoining patio and immediate garden area and lapa area for welcoming beverages
- Standard assistance in coordinating, planning & execution of function
- Up to 20 round tables seating 10 persons, 200 chairs and 6 tressle tables (Allocation is based on your guest amount)
- Easle, podium
- 1 Table and the outside cement garden furniture for the welcoming beverage area
- 1 Cake and gift table
- 4 Square tables seating 16 guests for the adjoining patio
- Use of the kitchen for heating and cooling facilities only (The kitchen will be supervised by a representative of Thornbirds at all times)
- Security & parking facilities
- VAT

Option 2 Venue hire excludes:

- All table linen and napery for indoor and outdoor area
- All glassware, cutlery, crockery, cookware, serving utensils, chafing dishes, serving dishes, urns, ashtrays etc.
- Personal coordination service (available at an additional rate)
- Flowers / Decor (Draping, etc.)
- All ice buckets, umbrellas, outdoor seating cushions etc.
- All beverage items and ice
- Waiters, barmen & a supervisor / banqueting manager
- Restroom towels, hand creams etc.
- DJ / Entertainers / Minister / Photographer / Videographer
- Restroom luxury items such as hand creams, flowers etc.
- Garden ceremony items such as chairs, a red carpet etc.
- Cleaning of the kitchen and scullery area
- Gratuity & other extras not mentioned

Supervisor (Option 2)

- 1 Supervisor is allocated for 1 to 49 guests
- 2 Supervisors are allocated for 50 to 100 guests
- An additional supervisor is required for every 50 guests thereafter.
- Supervisor: R70-00 per hour for a minimum of 8 hours

Corkage rates (Option 2)

- Corkage rates are only available for 750ml bottles of Champagne, sparkling wine, sparkling grape juice, wines, spirits and soft drinks or juice per litre
- Absolutely no corkage will be allowed for beers or ciders
- Prepaid corkage items must be delivered the day prior to your event
- Corkage rates will not be refunded on items not consumed, but you are welcome to remove these items after your function
- Additional items brought in without the consent of Thornbirds will be charged for at normal bar rates per tot

| Category (750ml) | Item | Corkage rate per bottle |
|---------------------------|--|--------------------------------|
| Juice / Soft drinks | Coke, Ceres etc. | R18-00 per litre |
| Sparkling grape juice | Monis, Grapetiser etc. | R40-00 |
| Sparkling wines | JC Le Roux incl. JC Non-alcoholic etc. | R50-00 |
| Methode' Cap Classique | Pongracz, Krones etc. | R90-00 |
| Champagne | Moet & Chandon, Veuve Cliquot | R210-00 |
| Standard wines | Red, white, Rose' | R50-00 |
| Standard spirits | J&B, Bells, Smirnoff, Klipdrift, Richelieu, Captain Morgan, Spiced Gold etc. | R110-00 |
| Luxury spirits Category 1 | Jack Daniels, Jameson | R190-00 |
| Luxury spirits Category 2 | Johnnie Walker Black, Glenfiddich, Chivas, Lovoka, Patron etc. | R210-00 |
| Luxury spirits Category 3 | Johnnie Green, Blue etc. | Please enquire |

Additional requirements you may have; (Option 2)

- You are still welcome to make use of Thornbirds waiters at the rates & quantities as specified in Option 1 above.
- Should you wish to make use of the cash bar facility at Thornbirds, you will be required to pay for waiters, barmen & supervisors as stated in Option 1 above. You will also be required to provide all bar glassware / drinking glasses – Thornbirds will specify types & quantities based on your guest amount & these must be dropped off 2 days prior to the function & must be clean & in crates.
- Bar services as stated in Option 1 will apply.

Standard Setup, Set Up & Cut Off Times (Option 2)

- Due to the demand for the venues, we can unfortunately not guarantee for any setup to commence the day prior to the reserved date. A time & date will be confirmed by your coordinator.
- Setup must be completed no later than 3 hours prior to your function as staff will not be available after that period to clean the venue facilities.
- All flower arrangements for your event must be brought to Thornbirds completed as Thornbirds does not provide flower arrangement facilities. Thornbirds will not allow flower arrangements to be done on the day of the event.

- The standard setup for your function will be executed by Thornbirds. Standard setup refers to;
 - Tables and chairs as per your requested floor plan
 - The client / the client's commissioned décor service provider / personal coordinator / other specified coordinators are responsible for the setup of all other items such as cakes, the hanging of items from trees etc, draping, as well as items not specified by Thornbirds. This includes delegation of your order of events.
- The venue will be ready with tables and chairs upon setup arrival time.
- Decor & props must be removed from the venue at the end of your function. Items not removed will be stored by Thornbirds at the client's expense. Storage rates are charged at R330-00 per day. Thornbirds takes no responsibility for any loss / damage to your stored property. Property not collected within 2 weeks will be sold to recover storage costs.
- Anyone making alternative arrangements must ensure that these are approved by & in writing from Thornbirds.

GENERAL: For both Option 1 and Option 2

Signage

- You are to provide at least 1 sign per table as well as 6 signs for the buffet area clearly stating the name of the company who provided the catering

Additional Venue Hire for Additional Rooms

- Thornbirds has other function rooms that may be rented should you require any additional rooms.
- These rooms are subject to availability & chairs & tables must be provided by the client.

Overtime Rates

- Venue hire entitles you to a maximum of 8 hours for the duration of your event starting from guest arrival (half an hour before your service starts should you have your ceremony at Thornbirds)
- This does not include the time needed for setup
- Venue overtime will be charged at R1400-00 per hour
- Should waiters or barmen exceed their usual 8 hour working period due to your prolonged function; the client will be charged for the overtime per waiter, per bartender, per supervisor per hour
- Any authorised overtime must be paid before the overtime period starts
- The venue closing time is at 01:00 & no function will be allowed to continue after 01:00
- Should guests remain in the function hall after 01:00, an additional fee of R2000-00 per hour will be charged
- Furthermore, cleaning of the venue will commence half an hour after your function time is over & no later than 01:00 regardless of guests still being present

Smoking

- Due to new legislation, smoking is strictly prohibited unless in designated smoking areas

DJs & Entertainers

- A maximum of 2 DJs are allowed per function
- DJs / entertainers / other service providers etc. are to adhere to all venue rules at all times & must be SAMRO (South African Music Rights Organisation) registered. A fee of R260-00 is payable to Thornbirds for non-registered DJs.
- Volume of music must be controlled at all times
- Music volume must be turned down after 00:00 and turned off completely at 1:00
- Music must be turned down / immediately off upon instruction from Thornbirds' management.
- All wires / cables must be taped to the floor with insulation tape & speakers should be placed where they are not an obstacle and/or safety hazard for guests, employees & staff alike. (No brown duct tape is allowed)
- It is the duty of the client booking the function to communicate these rules & regulations to the DJ / entertainer

Accommodation

- Thornbirds offers a range of accommodation solutions to suit your specific requirements
- Standard Rooms: (8 available - single / twin / sharing)
 - R1100-00 per sharing room including breakfast / R750-00 per single room including breakfast
- Executive Suites / Bridal Suite: (2 available – single / sharing)
 - R1400-00 per sharing suite including breakfast / R1050-00 per single suite including breakfast
- The bridal suite is half price during winter month weddings
- All rooms are non-smoking
- Breakfast is served from 7:30 – 10:00
- Check-in is from 13:00
- Check-out is at 10:30 (Late check-outs that have not been prearranged will be billed accordingly)

- Early check-ins or late check-outs can be arranged at an additional rate of R90-00 per hour per room & are subject to the availability of the room & is payable upfront.
- Additional breakfast for guests not staying at Thornbirds is charged at R95-00 per person & must be pre-booked & prepaid. Breakfast includes a cup of coffee / tea and a glass of juice.
- A special turn-down service for the bride and groom can be arranged at an additional fee. Price available upon request
- Accommodation is subject to availability & rates are subject to change without prior notice.
- Accommodation bookings are secured by the completion of the accommodation check-in form, a copy of credit card and ID as well as a 50% non-refundable deposit. The balance is payable 7 days prior to the reservation date.
- Please visit our website / enquire for a full list of room amenities.

Rules pertaining to the use of Thornbirds' Kitchen

- Any person booking the venue will be held solely responsible for any loss and/or damage and/or breakage of Thornbirds' property and/or injury that may occur in the entire venue, kitchen or scullery area.
- A meeting with Thornbirds' chef & the client's caterer must take place at least 3 weeks prior to the function to discuss all kitchen & scullery rules & regulations. Failure to do so will result in the caterers not being allowed in the kitchen.
- Thornbirds will under no circumstances provide any cutlery, crockery, crockery, glassware, serving utensils etc.
- All food must be prepared elsewhere as cooking time is a factor. Thornbirds will provide heating facilities & a cold room if required. Heating facilities include a convection oven & gas burner stove tops.
- Approval for any kind of spit braai must be obtained from Thornbirds in advance.
- The cold room will remain locked at all times & a member of Thornbirds' staff will provide access as needed.
- Any person booking the venue will be held solely responsible for any loss and/or damage and/or breakage of Thornbirds' property. This includes buildings, cutlery, crockery, equipment etc. This does not include damage by Thornbirds' staff.
- No person will be allowed in the kitchen / scullery area without the supervision of a Thornbirds staff member.
- A member of Thornbirds' staff will be present during the entire duration of the client's function.
- A maximum of 4 caterers are allowed in the kitchen at any time.
- Absolutely no guests and/or children will be allowed in the kitchen or scullery area.
- All caterers must have a R918 certificate and adhere to the basic conditions for Acceptability of Food Premises as set out in the terms of Regulation 3(3) of the regulations governing general hygiene requirements for food premises & the transport of food (NO. R918 of 30 July 1999 (GN. NO20318).
- All caterers & staff are to be dressed appropriately & are to wear chef's hats / hygiene nets at all times when in the kitchen / scullery area.
- All electrical equipment must be in a good & safe condition & no plug points may be overloaded.
- For Option 2: Caterers are to provide a sufficient amount of scullery staff with cleaning materials as well as a sufficient amount of waiters to assist in the serving & clearing of plates etc. General cleaning procedures such as clearing plates into dustbins before washing must be adhered to. Should instances such as blocked drains occur due to non-compliance, the client will be charged for services such as the unblocking of the drains.
- All equipment that does not belong to Thornbirds must be removed on the same day as the event.
- Thornbirds will not be held responsible in any way should loss or damage occur to equipment being brought in from outside caterers. All equipment brought in must be safe without any hazards. Equipment that does not meet these standards will not be allowed.
- All chafing dishes, serving utensils etc. must be clean before being presented to guests.
- Neither Thornbirds' staff nor chef is responsible for the serving or dishing up of food.
- The caterer is responsible for the feeding of Thornbirds' staff once all guests have eaten.
- Thornbirds' staff will not responsible for the cleaning of any of your cutlery, crockery, catering equipment etc.
- Thornbirds' kitchen & scullery area is to be left in a clean & tidy manner once the function is done. Failure to do so will result in a R1500-00 cleaning fee.
- **When booking a self-catering wedding / function, you are obligated to print a message / menu disk for every table that clearly states that Thornbirds did NOT cater for your function. Failure to do so will result in a member of Thornbirds staff to make a public announcement or print & display an A4 notice for every table.**

Breakages / Loss & Damages

- Thornbirds reserves the right to charge for any breakages / loss / damage that may occur as a result of the client, his/her invitees, employees, relatives or service providers utilising the venue or any of its facilities and/or garden areas and/or equipment, glassware, cutlery, crockery, table linen, napery etc.
- A refundable retainer of R2500-00 will be payable in case of any damages / loss of Thornbirds' property during your function.
- The client will be responsible for any amounts exceeding the retainer amount for any damages or loss of Thornbirds property.
- A representative of Thornbirds will jointly inspect all items & facilities with the client before & after the function.

Parking

- Secure parking with security guards is available on the premises for up to 130 vehicles.
- Parking areas may not be cordoned off for private use.

Bookings

- We suggest that you view our facilities & meet with our coordinators before you pay your deposit.
- Bookings are secured by the signing of Thornbirds Terms & Conditions, Thornbirds Annexure A Wedding Service Option, Thornbirds Fish Eagle Hall Self-Catering Wedding Package 2014, a copy of ID as well as proof of payment of the deposit as stipulated.
- Should you book for a certain amount of guests, the final number of guests is not allowed to decrease by more than 20 guests, providing our minimum required number of guests is still met.
- Please note that there is a minimum & a maximum number of guests required on different days of the week. Refer to the venue hire clause of this document.
- Rehearsals are permitted by appointment & during office hours only. This is to avoid interference with events or viewing taking place on weekends.
- This wedding package forms part of Thornbirds Terms and Conditions.

Additional Security

- Should you require additional security for your function, a rate of R500-00 per guard will be charged for 8 hours.

Payment Terms

- Bookings are secured by the signing of Thornbirds Terms & Conditions, Thornbirds Annexure A Wedding Service Option, Thornbirds Fish Eagle Hall Self-Catering Wedding Package 2014, a copy of ID & proof of payment of the deposit as stipulated below;

For Self-Catering Option 1

| | | |
|---|---|---|
| 1 st Payment (Upon booking) | 30% + Breakage / Loss deposit | Of Client's quotation amount as received & agreed upon |
| 2 nd Payment | 30% | As per quotation |
| 3 rd Payment | 20% | As per quotation |
| 4 th Payment | 20% + any additional costs (Welcoming drinks etc.) | As per final break-down of costs |

For Self-Catering Option 2

| | | |
|---|--|---|
| 1 st Payment (Upon booking) | 60% + Breakage / Loss deposit | Of Client's quotation amount as received & agreed upon |
| 2 nd Payment | 20% | As per quotation |
| 3 rd Payment | 20% + any additional costs (Corkage etc.) | As per final break-down of costs |

- In the event of non-payment of these fees within the time period as agreed upon, Thornbirds shall be entitled to cancel a booking / event without further notice or liability to the client.
- Please refer to Thornbirds Terms and Conditions for cancellation & refund policies
- Payment can be made by cash, electronic bank transfer or by credit & debit card
- A 4% bank levy will be charged for payments made by credit & debit card
- Thornbirds accepts VISA, Master Card, AMEX & Diners
- Absolutely no cheque deposits will be accepted

Additional Items for Hire

- All rental items are subject to availability & the quantity required
- Please enquire for a full list of available items
- Prices & items are subject to availability & subject to change without prior notice
- Breakage / loss / damage of the above mentioned items will be charged at full replacement rate if not repairable
- Repairs & delivery / collection will be charged for as well

Gratuity

- Gratuity is not included
- A minimum gratuity of 10% is payable on any open bar account or bar tab
- When opting for a cash bar, gratuity can be paid to waiters at your guest's own discretion

General

- No loud music or hooting will be allowed in drive ways or parking areas.
- No plants, flowers or any garden fixtures may be picked / removed at any time.
- No paper, polystyrene, rice or plastic confetti / streamers are allowed.
- Thornbirds welcomes the use of flower petals, potpourri & bubbles.
- Thornbirds loves animals. Absolutely no fireworks / biodegradable floating lanterns are allowed on Thornbirds' property.
- Any changes made to Thornbirds Terms and Conditions, Annexure A Wedding Service Option or Thornbirds Fish Eagle Hall Self-Catering Wedding Package 2014 without the written consent of Thornbirds will be seen as fraud.

Please note: Viewings are permitted by appointment only!

Please do not hesitate to contact us should you have any queries or wish to make an appointment to view our facilities.

Thornbirds Conference & Wedding Centre

T: (011)948-6001 / (011)948-6158 (Office hours – Monday to Friday, 8h00 to 17h00)

F: (086)636-7472

C: 082-452-3401 (Michelle)

C: 081-852-8124 (Wesley)

C: 079-526-0348

Email: mail@thornbirds.co.za / info@thornbirds.co.za

For more information, please visit: www.thornbirds.co.za



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Client Signature

.....
Print name

.....
Date

.....
Witness Signature

.....
Print name

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Date

.....
Coordinator Signature

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Print name

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Date